

# COLT MIDSTREAM

## Job Description

**Title:** Communications Technician

**Reports to:** Director of Business Administration

**Department:** Communications

**Exemption Status:** Non-exempt

**Location:** Jacksboro/Decatur/Justin/Springtown, TX Area

### Primary Focus:

Safely maintains (and at times, installs) communication equipment of processing facilities, compressors, compressor stations, meter stations and other pipeline related facilities/equipment to ensure efficient operations.

### Key Accountabilities:

- Performs all job functions within the Safety and Environmental policies of Colt Midstream, LLC and Governmental laws and orders
- Actively participates in Safety program which is to include regular scheduled safety meetings and training up to and including the participating in the investigation and documentation of incidents and accidents involving company and contract personnel
- Ensure 100% communication availability on all equipment
- Provide technical knowledge and decision-making capabilities to troubleshoot and repair a variety of radios and communication equipment
  - ClearSCADA
  - Wonderware
  - Autosol
  - GE MDS SD9 & INET Radios
  - FreeWave Radios
  - XetaWave
- Responsible for ensuring all tower inspections are completed and towers remain well maintained
- Assist in servicing the above-mentioned equipment and devices
- Orders necessary materials to ensure normal operations
- Directs and supervises contract labor when necessary
- Responsible for radio, satellite, and network communications
- When needed, performs other Tasks, Duties and Roles as directed by System Supervisor and/or Plant Supervisor
- Responsible for upkeep and appearance of all facilities
- Approximately 80% outside operations in all types of weather and 20% in office environment; also requires entering information into Colt databases
- Maintains good economic thinking skills while working under tight budgetary demands
- Collaborates well with direct supervisor to develop procedures and ideas on improving overall communications for the asset



**Physical Demands:**

- While performing the duties of this Job, the employee is regularly required to stand; walk; sit; feel and reach with hands and arms; the employee is required to reach with hands and arms above his head as well as stoop and kneel to reach items below his normal reach
- The employee is frequently required to climb or balance; stoop, kneel, crouch, or crawl and talk or hear
- The employee is occasionally required to use sense of smell
- Performs minor maintenance as necessary with medium to heavy lifting requirements; the employee must frequently lift and/or move up to 50 pounds
- Specific vision abilities required by this job include good vision

**Work Environment:**

- Works mostly unsupervised
- Available 24 hours per day for on-call needs such as emergency situations response and equipment malfunctions on a rotating weekly basis with other technicians in the group
- Occasional long hours due to tight deadlines
- Must be able to remain calm and focused during emergency or high-stress situations
- Frequently exposed to work near moving mechanical parts and electrically charged equipment
- Work in high, precarious places with proper fall protection and proper PPE
- Work near toxic or caustic chemicals with proper PPE
- The employee is occasionally exposed to wet or humid conditions (non-weather); fumes or airborne particles; risk of electrical shock and vibration
- The noise level in the work environment may be above 90 dBA. Must be able to use hearing protection
- Expected to work well with others, mentor less-qualified personnel, and treat others with respect

**Qualifications:****Education:**

- High School Diploma/GED required
- Technical degree preferred

**Experience & Skills:**

- Minimum 5 years relevant experience preferred
- Knowledge of Radio, Satellite and Network communications preferred
- Willing to cross-train in I&E
- Must have fluent computer knowledge
- Good communication and problem-solving/troubleshooting skills
- Team player
- Self-motivated and driven
- High integrity

**Certificates and Licenses:**

- None

*The above profile is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of accountabilities, qualifications, or other aspects of the job.*

